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## Su Kim Chung

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### EDUCATION

#### **PhD Student : 2005-Present**

**Department of Information Studies, Graduate School  
of Education and Information Studies,  
University of California, Los Angeles**

Student Advisory Board – *Interactions: UCLA Journal of Education and  
Information Studies*, 2006 - Present

Breslauer Search Committee – Doctoral Student Representative

#### **Master of Library and Information Science -- June 1998**

**Department of Library and Information Science,  
Graduate School of Education and Information Studies  
University of California, Los Angeles**

Archives/Preservation Specialization

#### **Master of Arts--History. California State University, Fresno -- May 1995**

Thesis Title: *The Development of the National Library Idea in Great Britain:  
Antonio Panizzi and the British Museum Library in the 19th Century.*

#### **Bachelor of Arts--History. California State University, Fresno-- December 1989 (Cum Laude)**

Modern European history focus.

### WORK EXPERIENCE

**Manuscripts Librarian, Special Collections, Lied Library  
University of Nevada, Las Vegas**

**9/99 – Present**

Responsible for the development and management of the manuscript collections (including the Nevada Women's Archives) in UNLV Special Collections. Duties include the identification, selection, and acquisition of collections that support the mission of UNLV Special Collections in documenting the social, cultural, political, and physical history of Las Vegas and the Southern Nevada region. Train and supervise student assistants and undergraduate interns. Provide reference and instructional services that focus on the content and use of all of our collections. Publicize and promote use of Special Collections by various means, including development of content for the department's web page and curating exhibits. Cultivate relationships with donors and promote the department and its collections both internally (within the library) and externally (on campus, in the community, and nationwide).

**Processing Archivist, Toyota USA Archives, Toyota Motor Sales, U.S.A.,  
Inc., Torrance, CA -- 9/98 – 7/99**

Processed, arranged, and described archival collections. Created finding aids for processed collections. Maintained vertical file collections. Answered reference queries in person, and by phone and email. Supervised clerical assistants in minor processing tasks. Accessioned and inventoried newly acquired collections.

Aided in the creation of content for Toyota's corporate intranet site by scanning photos using Adobe Photoshop software, and describing photos and creating captions for inclusion in database. Aided in fact-checking and research for the Toyota 40<sup>th</sup> anniversary corporate history.

**Intern, Department of Early Printed Books, Trinity College Library, Dublin, Ireland – 6/98-8/98**

Sorted and organized reference files of Dublin printer's ornaments. Supervised readers in the use of rare book materials. Selected copyright deposit books and pamphlets from remote storage to be transferred to the department. Prepared bibliographic descriptions of rare books in preparation for cataloging. Answered written reference queries.

**Regional History Archives Assistant, Special Collections, University of California, Irvine Library -- 1/98- 6/98**

Prepared work plans for the processing of manuscript collections on regional history. Processed, arranged and described manuscript collections and created finding aids for these collections. Created full and minimal level MARC AMC cataloging records for manuscript collections. Consulted with donors. Aided readers at reference desk in Special Collections reading room.

**Research Assistant, Dr. Frances Terpak, Collections Curator -- Rare Photographs, Special Collections, Getty Research Institute, Los Angeles, CA -- 10/97-12/97**

Conducted background research for collection acquisition. Maintained and updated database for planned exhibition. Organized research material for items in exhibition and assisted in writing loan letters to different institutions.

**Intern, Photographs Division, Huntington Library, San Marino, CA -- 6/97-7-97**

Performed initial inventory of Henry G. Peabody photographic negative collection. Calculated and prepared the ordering of archival supplies to re-house collection. Composed preliminary finding aid for collection and performed EAD encoding.

**Student Assistant, Department of Special Collections, University Research Library, University of California, Los Angeles -- 9/96-6/98**

**Public Services Division:** Maintained serial collection. Updated MARC records for serials backlog. Revised newly cataloged books in preparation for shelving. Supervised and assisted patrons in the use of rare book and manuscript material.

**Manuscript Division: (3/97-8/97)** Processed, arranged, and described manuscript collections. Entered description information into database to create container list finding aids.

**Research Assistant, Dr. Michele Cloonan, Department of Information Studies, University of California, Los Angeles. 10/96- 6/98**

Compiled biographical information on bookbinder Gertrude Stiles through library and Internet research. Prepared bibliography for graduate course on

multimedia preservation. Performed various clerical duties and aided in the coordination of an academic workshop.

## **PUBLICATIONS**

### **Books**

- Chung, Su Kim. *Las Vegas Then and Now*. Thunder Bay Press: San Diego, 2002.

### **Articles**

- Chung, Su Kim. "Archival Finding Aids" entry in *Encyclopedia of Library & Information Science* (forthcoming 2009).
- Chung, Su Kim and Katherine Rankin. "A Cartographic Journey Through Las Vegas History: Tracing the Las Vegas Landscape Through Maps" in *WAML Information Bulletin* Volume 39, No. 2, March 2008 and Volume 39, No. 3, July 2008.
- Chung, Su Kim and Kyle. Felker. "If at First You Don't Succeed ... ": Web Site Redesign at the UNLV Libraries." in *Library Hi Tech*, Volume 23, No. 1, 2005.
- Chung, Su Kim. "Glamour, Glitz and Girls: The Papers of Donn Arden" in *The Journal of American Culture*, March 2002
- Chung, Su Kim. "Las Vegas: Behind the Glitz --University of Nevada at Las Vegas Documents the Rich History of Sin City" in *American Libraries*, April 2003
- Chung, Su Kim Article on processing of Henry Peabody Collection (*From the Photo Archives*) published in *The Huntington Calendar*, March-April 1998

### **Reviews**

- 2007. Leslie Howsam, *Old Books and New Histories: An Orientation to Studies in Book and Print Culture* (Toronto, Canada: University of Toronto Press, 2006). In *Interactions: UCLA Journal of Education and Information Studies*, February 2008.

## **PRESENTATIONS**

- "Nevada Historical Records Survey: The Clark County Perspective" as part of *Alphabet Soup: The New Deal in Nevada* – 9<sup>th</sup> Biennial Conference on Nevada History presented by the Nevada Historical Society, Reno, NV – May 21, 2008.
- "Ships that Pass in the Night: Evaluating Archival User Tools with a User-Centric Perspective" panel presentation at the Society of American Archivists Annual Meeting, Chicago, IL – August 29, 2007.
- "Automated Storage and Retrieval Systems in Archives" as part of panel at the Conference of Inter-Mountain Archivists and Society of Rocky Mountain Archivists joint meeting, Colorado Springs, CO – May 19, 2007
- "Tasteless Trash or True Treasure? Documenting the Controversial History of Sin City in UNLV's Special Collections Division" as part of the panel *No Offense Intended: Sensitive Material in Libraries and Archives* at the American Society for Theatre Research – Theatre Library Association Annual Meeting, Las Vegas, NV -- November 20, 2004

- “Isn’t that Dean Martin in the Reading Room? Bringing Archives to the Las Vegas Community” as part of the panel *Archival Reference in the 21<sup>st</sup> Century* at the Society of American Archivists Annual Meeting, Los Angeles, CA -- August 22, 2003
- “Digital Initiatives in Nevada” as part of the panel *Ongoing Digital Initiatives by CIMA Institutions* at the Conference of Inter-Mountain Archivists Annual Meeting, Logan UT -- May 9, 2003
- “Better than Bugsy, More Exciting Than Elvis: Special Collections at the University of Nevada, Las Vegas” as part of the panel *Special Collections in Libraries, Archives and Museums* at the Southwest Popular Culture Annual Meeting in Albuquerque, NM -- February 14, 2003
- “No Ashtrays or Matchbooks Please: Documenting the Entertainment Industry in Las Vegas” as part of the panel *Documenting the History of Business, Industry and Labor* at the joint meeting of the Society of Southwest Archivists and the Conference of Inter-Mountain Archivists, Flagstaff, AZ – May 17, 2002
- “Glamour, Glitz and Girls: The Papers of Donn Arden” as part of the panel *Popular Culture Research Collections* at the 23<sup>rd</sup> Popular Culture Association Meeting/American Culture Association Annual Meeting in Toronto Canada -- March 14, 2002
- “The Papers of Donn Arden” as part of the panel: *Las Vegas Showgirl Costumes: Library Collections and Costume Designs* at ARLIS Mountain West Chapter Regional Conference, Las Vegas NV -- November 8, 2001

### **GRANTS**

- UNLV SITE Grant (Stimulation, Implementation, Transition, & Enhancement) -- April 2003. Funds used to create online directory of Nevada’s documentary heritage repositories
- UNLV NIA (New Investigator Award) – 2002. Funds used to create three new photo galleries for the Early Las Vegas digital project using Content DM software

### **PROFESSIONAL AFFILIATIONS**

- Academy of Certified Archivists (2003-2009)
- American Library Association (1997-2002)
- Conference of Inter-Mountain Archivists (2001-Present)
- National Council for History Education (2005-Present)
- Nevada Women’s History Project (2003-Present)
- Rare Books and Manuscripts Section of ALA (2000-2002)
- Society of American Archivists (1997-Present)

### **LIBRARY SERVICE**

- Promotion & Tenure Committee, 2006 – 2008 (Co-Chair, 2007-08)
- External Relations Committee, 2006 – 2007
- Merit Advisory Committee, 2001-2003, 2004-2006
- Government Documents Librarian Search Committee, 2005
- Marketing Committee, Summer 2003
- Strategic Planning Committee, 2003
- Federal Depository Librarian Search Committee Co-Chair, 2002

- Web Administration Committee, 2001-2003
- Knowledge Manager Search Committee Chair, 2001
- Strategic Planning Committee, 2001
- Gaming Studies Librarian Search Committee Member, 2000
- Awards Committee, 2000-2002  
(Chair, 2000/01)

### **UNIVERSITY SERVICE**

- Faculty Senate Grievance Committee, 2006-2008
- Image Collections Working Group, 2006 -2007
- Faculty Senate Scholarship Committee, 2004-2006
- Faculty Senate Development Leave Committee, 2001-2003
- Faculty Senate Ethics Committee, 1999-2000

### **PROFESSIONAL SERVICE**

- **Society of American Archivists** ~ Editorial Board, *American Archivist*, 2007-2011; Program Committee, 2008; Student Program Subcommittee, 2008; Nominating Committee, 2006-07; Manuscripts Repositories Steering Committee, 2002-2004; Committee on Continuing Education and Professional Development, 2003-2006; Program Committee Intern, 2001
- **Western Round-Up Conference** (2005) (Las Vegas NV) ~ Chair, Local Arrangements and Member, Program Committee, 2003-2005
- **Conference of Inter-Mountain Archivists** ~ Council 2002-2004
- **Nevada Library Association** Program Committee Member for 2001 Annual Conference
- **Nevada State Historical Records Advisory Board Archives Week Subcommittee**, 2000 – 2002
- **Nevada Women’s History Project South** Treasurer, 2004 – Present
- **Nevada Women’s History Project State** Treasurer, 2006 -- Present

### **HONORS**

- UNLV Libraries – McPhee Librarian of the Year -- 2007
- Nominated for UNLV Libraries Bookplate Award for excellence in customer service to patrons – Fall 2006
- Nominated for UNLV Libraries Bookplate Award for excellence in customer service to patrons – Summer 2002
- 1998 James V. Mink Scholarship from the Society of California Archivists
- Nominated for Outstanding Thesis--School of Social Science--CSU Fresno May 1996. Received Honorable Mention.

